

16110 NW 13<sup>th</sup> Ave / Miami, FL 33169-5712 Tel: 305-623-5335 Fax: 305-623-5337

COMPANY NAME:		BOOTH #:
PLEASE CHECK:	□ NEW ORDER	REVISED ORDER

**INTERNET TELEPHONY CONFERENCE & EXPO** 

**GREATER FT LAUDERDALE / BROWARD COUNTY CONVENTION CENTER** 

208 VOLTS THREE PHASE  20 AMPS 30 AMPS 379.50 569.25 500 AMPS 564.30 846.45 500 AMPS 5100 AMPS 810.70 1,216.05 5TRANSFORMER TO BOOST 208V to 230V - \$3.00 per AMP with a 20 AMP MINIMUM 5120 WATT QUARTZ FLOOD LIGHT 75.00 113.00 1120 WATT CHROME ARR LIGHT 1000 WATT OVERHEAD PAR L	www.edlen.com mia	mi@ed	len.c	com	1	JAN	NUAR	Y 24	- 27,	200	)6								EV	ENT#	0160	)53N	11
GUANTITY (Postbaw (Post Parkell) Fire Show (Po	ELECTRICAL OUTLETS App	roximate	ely 12	20/20	08V A.C	C. 60 C	ycle-P	RICE	S ARE	FOR	R EN	TIRE	EVEN	т.	We	must	rece	ve yo	our o	order, p	oayme	ent ar	nd a
DOCESTRONG   SPRICE   SANDARY   SOURCE   SOURCE   SANDARY   SOURCE   SOUR		(For Sho	ow (F	or 24	hrs/day	- ADV	ANCE			₹		cos	Т			bution	n poii	nts (se	ee it	em #1	on re		
0.500 WATTS (5 AMPS)   60.00   90.00   123.00	120 VOLTS	Hours O	niy)	Doub	ie Frice)												JAN	IUAI	RY	10, 2	2006		
S01-1000 WATTS (10 AMPS)								9	90.00					H									
1001-2000 WATTS (20 AMPS)																	ON	LINE	OR	RDER	ING		
208 VOLTS SINGLE PHASE   238.70   358.05   On the menu bar citck Services and then Order Forms   238.40   427.35   On the menu bar citck Services and then Order Forms   248.40   427.35   SEE REVERSE SIDE FOR ADDITIONAL TERMS AND CONDITIONAL	1001-2000 WATTS (20 AMPS)		_					1	57.50					_									
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30 AMPS						238	3.70	3	58.05					_									
208 VOLTS THREE PHASE 20 AMPS 317.90 477.40 317.90 569.25 30 AMPS 30 AMPS 564.30 846.45 100 AMPS 810.70 1,216.05 100 AMPS 100 AMP	30 AMPS		_			284	.90							_									
TERMS AND CONDITIONS  208 WOLTS THREE PHASE 20 AMPS 30 AMPS 317.90 477.40 There is a minimum labor charge of (1) one hou for removal. All additional distribution is done by for removal. All additional distribution is done by for removal. All additional distribution is done by the removal could list and booths. A 1/2 hour for removal. All additional distribution is done by the removal could list and booths. A suitable location must be shown for Edlen's distribution and non-standard installations. It is a minimum labor charge of (1) one hou for removal. All additional distribution is done by the removal could list in the country of Edlen's distribution and non-standard installations. It is a minimum labor charge of (1) one hou for removal. All additional distribution is required for all island booths. A suitable location must be shown for Edlen's distribution panel(s).  208V # HIGHER VOLTAGES  There is a minimum labor charge of (1) one hou for removal. All additional distribution panel(s).  208V # HIGHER VOLTAGES  There is a minimum labor charge of (1) one hou for removal of all high voltage services. Material charges may apply.  If you reprove services not listed on this form, please call for a quote.  MATERIAL (Electricity Not included) (120 Volt only)  EXTENSION CORD  MULTI OUTLET POWER STRIP  19.00  MATERIAL (Electricity Not included) (120 Volt only)  EXTENSION CORD  19.00  MULTI OUTLET POWER STRIP  219.00  MULTI OUTLET POWER STRIP  22 HOUR SERVICE  Electricity wolth included on this form, please call for a quote.  DEDICATED OUTLETS  Dedicated outlets require a 20 amp outlet.  24 HOUR SERVICE  Electricity of within 30 minutes of show closing each show day. If you require power at any other time, order 24 hour power.  35 Not an 4-330 pm.  36 0.00  37 OFFICE USE ONLY  DATE RECEIVED  METHOD OF PMIT  AMOUNT RECEIVED  Add FL 6% Sales Tax  TOTAL PAYMENTS  PHONE:  PAIL PAYMENTS  PHONE:  PAIL PAYMENTS  PHONE:  PAIL PAYMENTS  PRINT YOUR E-MAIL ADDRESS  PRINT YOUR E-MAIL ADDRESS  PRINT YOUR E-MAIL ADDRESS  PRINT YOUR E	60 AMPS		_			423	3.50	6	35.25					_	200	DEV	EDG	ESI	DE	EOB	۸۵۵	ITIO	NIAI
208 VOLTS THREE PHASE  20 AMPS  30 AMPS  379.50  569.25  There is a minimum labor charge of (1) one hou to deliver power to all island booths & 12 hour to deliver power to all island booths & 12 hour to deliver power to all island booths & 12 hour to deliver power to all island booths & 12 hour to deliver power to all island booths & 12 hour to deliver power to all island booths & 12 hour temoval. All additional distribution is done by Edlen ections on a time & material basis. A legible, scaled floor plan, with orientation, is required and last power and island booths. A suitable location must be shown for Edlen's distribution panel(s).  120 WATT GUARTZ FLOOD LICHT 75.00  113.00  120 WATT CHROME ARM LICHT 83.00  120 WATT GUARTZ FLOOD LICHT 77.10  120 WATT GUARTZ FLOOD LICHT 77.10  120 WATT GUARTZ FLOOD LICHT 77.10  120 WATT GUARTZ FLOOD LICHT 83.00  120 WATT GUARTZ FLOOD LICHT 95.00  120 WATT GUARTZ FLOOD LICHT 17  120 WATT GUARTZ FLOOD LICHT 18  120 WATT GUARTZ FLOOD LICHT 18  120 WATT GUARTZ FLOOD LICHT 1	100 AMPS		_			608	3.30	9	12.45					_   `	)EE								NAL
30 AMPS	208 VOLTS THREE PHASE													-			I VIVI	<i>,</i> , , , ,					
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177.10 265.65  1 Inline Booths Only / Light on 8 Foot Pole 2. Hardwall Booths Only 1. Inline Booths Only / Light on 8 Foot Pole 2. Hardwall Booths Only 3. Additional Charge for Time and Material will apply when lift required to mount overhead  MATERIAL (Electricity Not Included) (120 Voit only)  EXTENSION CORD  MULTI OUTLET POWER STRIP  19.00  LABOR (Required for ALL island booths, 208V & higher connections and non-standard installations - see back)  ST-Monday-Friday (IRL Island booths, 208V & higher connections and non-standard installations - see back)  ST-Monday-Friday (IRL Island booths, 208V & higher connections and non-standard installations - see back)  ST-Monday-Friday (IRL Island booths, 208V & higher connections and non-standard installations - see back)  ST-Monday-Friday (IRL Island booths, 208V & higher connections and non-standard installations - see back)  ST-Monday-Friday (IRL Island booths, 208V & higher connections and non-standard installations - see back)  ST-Monday-Friday (IRL Island booths, 208V & higher connections and non-standard installations - see back)  ST-Monday-Friday (IRL Island booths, 208V & higher connections and non-standard installations - see back)  ST-Monday-Friday (IRL Island booths, 208V & higher connections and non-standard installations - see back)  ST-Monday-Friday (IRL Island booths, 208V & higher connections and non-standard installations - see back)  ST-Monday-Friday (IRL Island booths, 208V & higher connections and non-standard installations - see back)  ST-Monday-Friday (IRL Island booths, 208V & higher connections and non-standard installations - see back)  ST-Monday-Friday (IRL Island booths, 208V & higher connections and non-standard installations - see back)  ST-Monday-Friday (IRL Island booths, 208V & higher connections and non-standard installations - see back)  ST-Monday-Friday (IRL Island booths, 208V & higher connections and non-standard installations - see back)  ST-Monday-Friday (IRL Island booths, 208V & higher connections and non-standard installations			_											-		208	٧ &	HIGH	HER	R VOL	TAG	ES	
1. Inline Booths Only / Light on 8 Foot Pole 2. Hardwall Booths Only 3. Additional Charge for Time and Material will apply when lift required to mount overhead  MATERIAL (Electricity Not Included) (120 Volt only)  EXTENSION CORD 19.00  MULTI OUTLET POWER STRIP 19.00  LABOR (Required for ALL island booths, 208V & higher connections and non-standard installations - see back)  ST-Monday-Friday (Except Holidays) 66.00  ST-Monday-Friday (Except Holidays) 66.00  ST-Monday-Friday (All Day Sat/Sun/Holidays) 132.00  EDLEN RESERVES THE RIGHT TO CORRECT ORDERS FIGURED INCORRECTLY.  *ALL FOREIGN CHECKS MUST BE DRAWN ON U.S. BANKS ONLY*  MAKE CHECKS PAYABLE TO : EDLEN ELECTRICAL EXHIBITION SERVICES  SALES TAX DUE ON ALL ORDERS UNLESS FLORIDA DR-13 OR DR-14  TAX EXEMPTION CERTIFICATE ACCOMPANIES ORDER  UNLESS FLORIDA DR-13 OR DR-14  TAX EXEMPTION CERTIFICATE ACCOMPANIES ORDER  COMPANY NAME: PHONE: FAX:  ADDRESS: CITY: STATE: ZIP: COUNTRY:  CONTACT PERSON: SIGNATURE: DATE:  PAID BY: CK VISA MC AMX DISC DINERS CARD # LEXA DIGIT CO SECURITY CODE CARDHOLDER SIGN: PRINT NAME:  PAID BY: CK VISA MC AMX DISC DINERS CARD #  19.00  DEDICATED with far first and surpline services on this form, please evil of the please of this form, please evil of the please of this form, please evil of the please of the plea			_											-  т	here	is a n	ninim	um la	abor	charg	e of (1	) one	e houi
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Dedicated outlets require a 20 amp outlet.  EXTENSION CORD  MULTI OUTLET POWER STRIP  19.00  LABOR (Required for ALL island booths, 208V & higher connections and non-standard installations - see back)  ST-Monday-Friday (Except Holidays) 8:00 a.m 4:30 p.m.  OT-Monday-Friday (All Day Sat/Sun/Holidays) 4:30 p.m 8:00 a.m.  EDLEN RESERVES THE RIGHT TO CORRECT ORDERS FIGURED INCORRECTLY.  **ALL FOREIGN CHECKS MUST BE DRAWN ON U.S. BANKS ONLY **  MAKE CHECKS PAYABLE TO : EDLEN ELECTRICAL EXHIBITION SERVICES  SALES TAX DUE ON ALL ORDERS UNLESS FLORIDA DR-13 or DR-14 TAX EXEMPTION CERTIFICATE ACCOMPANIES ORDER  TOTAL PAYMENTS  COMPANY NAME:  **PHONE:**  PHONE:**  PAID BY: CK VISA MC AMX DISC DINERS CARD #*  J OR 4 DIGIT CC SECURITY CODE*  PRINT YOUR E-MAIL = 20 amp outlet.  24 HOUR SERVICE Electrictity will be turned on within 30 minutes of show closing each show day. If you require power at any other time, order 24 hour power.  Show opening and off within 30 minutes of show closing each show day. If you require power at any other time, order 24 hour power.  OFFICE USE ONLY  DATE RECEIVED  METHOD OF PMNT  AMOUNT RECEIVED  RECEIVED BY  PRINT YOUR E-MAIL ADDRESS  PRINT YOUR E-MAIL ADDRESS  CITY: STATE: ZIP: COUNTRY:  CONTACT PERSON:  DATE:  PAID BY: CK VISA MC AMX DISC DINERS CARD #  J OR 4 DIGIT CC SECURITY CODE  CARDHOLDER SIGN:  PRINT NAME:							ount ov	erhea	ıd								uire s	ervic	es n	ot liste	d on t		
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#### VERY IMPORTANT TERMS & CONDITIONS

- Order with payment & floor plan (for island booths or any booth requiring distribution of electrical services) must be received prior to the 1. deadline date on the front of this form for advance payment rates to apply. Orders faxed or mailed without payment and required floor plan will not be guaranteed advance rates. Orders received after the deadline date will be charged at the regular rate. A purchase order or photocopy of a check are not considered valid forms of payment for securing advanced rate.
- 2. In the event that the totals are calculated incorrectly on the front of this form, Edlen reserves the right to make the necessary corrections and charge the corrected amount. Exhibitors will be notified by fax or e-mail of any such corrections.
- 3. Outlet rates listed include bringing the services to one location at the rear of all in-line or peninsula booths. All services provided to island booths require labor and material for distribution. If floor plan showing main power location is not submitted prior to Edlen move-in date, Edlen will bring the main power to a convenient location at Edlen's discretion. Please refer to item #6.
- 4. Outlet rates listed do not include the connection of any equipment, special wiring, distribution of electrical services or labor. Distribution from the power source to all other locations in a booth space regardless of booth type requires labor and is performed on a time and material basis. Exhibitors are invited to contact the local Edlen office to discuss any additional costs that may be incurred.
- A separate outlet must be ordered for each location where an electrical service is required. Power must be ordered according to peak 5. amperage ratings with a 5 amp or 500 watt minimum.
- 6. Labor rates are based on current wage scales and are subject to change in the event of a wage increase after rates have been published. A minimum charge of (1) hour labor will apply for all installation work. The removal of this work will be charged a minimum of 1/2 hour or 1/2 the total time of installation.
- 7. Edlen employees are authorized to cut floor coverings when essential for installation of services unless otherwise directed.
- 8. Edlen is the exclusive provider of all material & equipment used in the distribution of temporary electrical services throughout the exhibit hall including the exhibitors booth space. This material is provided on a rental basis ONLY and remains the property of Edlen. It shall be removed only by Edlen employees.
- Any extension cords or power strips ordered on the front of this form should be picked up at the service desk. 9.
- Standard wall and other permanent building utility outlets or sockets are not part of booth space and may not be used by exhibitors unless 10. electrical services have been ordered through Edlen.
- All equipment regardless of source of power, must comply with federal, state and local codes. Edlen reserves the right to inspect all electrical 11. devices and connections to ensure compliance with all codes, for which labor charges can be incurred. Edlen is required to refuse connections where the Exhibitor wiring or equipment is not in accordance with electrical codes.
- 12. All electrical equipment must be properly tagged and wired with complete information as to the type of current , voltage, phase, cycle, horsepower, etc., required for operation.
- All Exhibitor's cords must be a minimum of 14 gauge, 3 wire and grounded. Two (2) wire extension cords are not allowed. All exposed non-13. current carrying metal parts of fixed equipment, which are liable to be energized shall be grounded.
- Payment in full must be rendered during the event. Exhibitors ARE NOT billed for services provided. Services may be interrupted if 14. payment is not received.
- Credit will not be given for services installed and not used. All orders are subject to a 25% cancellation fee if cancelled in writing & received 15. by Edlen within 14 calendar days prior to show opening. Edlen will not refund overpayment, except sales tax, in the amounts less than \$50.00 unless specifically requested in writing
- 16. Claims will not be considered or adjustments made unless filed in writing by Exhibitor prior to the close of the event.
- 17. Exhibitor holds Edlen, Greater Fort Lauderdale/Broward County Convention Center and SMG as its operator harmless for any and all losses of power beyond Edlen's control including but not limited to losses due to utility company failure, permanent power distribution failure, power failure caused by vandalism, faulty exhibitor equipment or overloads caused by Exhibitors.
- 18. It is agreed that in the event it becomes necessary to turn this matter over to an attorney for collection, or to file a lien, or foreclosure, or otherwise, Exhibitor will pay Edlen its attorney fees or applicable agency fees.
- A service charge of 1.5% per month on any unpaid balances will be assessed starting 10 days after date of invoice. A \$25.00 service charge 19. will be assessed for all returned checks and credit cards. Exhibitor agrees to reimburse Edlen for all applicable rental taxes.
- 20. By signing this form, exhibitor hereby agrees to all terms and conditions on this order form.

### WHERE WILL MY OUTLET BE LOCATED?

(INLINE BTHS) (PENINSULA) A scaled floor plan must accompany your order with main power location, add'l outlet locations & booth

Outlets will be located as depicted below for inline & peninsula booths. All other locations require labor on a time & material basis. Exhibitors with hard wall booths must make arrangements with Edlen to bring power inside the booth on a time & material basis.



60HZ

1000W



**EXAMPLE-CEILING POWER** 

### **HOW MUCH POWER DO I NEED?**

(BACK TO BACK PENINSULAS)

1. Calculate the power for your lighting needs by totaling the wattage of your lights.

ISLAND BOOTHS

- For other equipment, read the rating from on the back or bottom of the unit (see example). The plate will tell you the amperage or wattage, voltage and phase requirements. Power must be 120V 1PH
- Separate locations require separate outlets. 500 watt minimum per location.

ordered according to peak amperage ratings.

120 Volts Single Phase = 60 Cycle 1000 Watts

208 Valts 208V 30 Amps 30A Three Phase 3PH



### ELECTRICAL/PLUMBING LABOR FORM

Mail or Fax Order to:

16110 NW 13<sup>th</sup> Ave / Miami, FL 33169-5712 Tel: 305-623-5335 Fax: 305-623-5337 www.edlen.com miami@edlen.com

### **IMPORTANT!!**

# THE REVERSE SIDE OF THIS FORM MUST BE COMPLETED AND RETURNED WITH ELECTRICAL ORDER FORM

Step 1 Read list of work below to determine your requirements for electrical labor. The following falls within the electrical scope of work in South Florida and cannot be performed by other unions, I&D houses or exhibitors. Please feel free to contact our office for clarification of scope of work.

### **WORK REQUIRED**

- 1. Electrical distribution under carpet and flooring.
- 2. Electrical distribution overhead and/or through booth structure.
- 3. Connection and hard-wiring of all 208 or higher voltage services, electrical motors, dimmers, disconnects or sound and projection equipment.
- 4. Lighting used as spot or flood lights.
- 5. Wiring of overhead signs.
- 6. Assembly and hanging of all static lighting and truss.
- 7. All Island booths and non-standard installations.
- 8. Plumbing work, including air/water/gas lines and fill & drain.

### IMPORTANT RULES AND INFORMATION

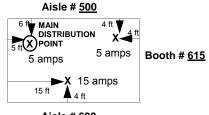
- Please be advised that whenever possible, Edlen requests an authorized supervisor to accompany our electrician to the labor desk when they have completed their work in your booth, in order to sign out the electrician.
- 2. The minimum labor charge will equal one (1) hour per man for installation and one-half (1/2) hour per man or one half the installation time for dismantle. Please refer to the Electrical Order Form for labor rates and terms.
- When an electrician goes to a booth for requested labor "With Supervision" and no supervision is available, there will be a minimum charge of one (1) hour labor per man requested.
- 4. If lift equipment is required to hang special lighting, signs, etc., the exhibitor will be charged an hourly rate for the lift and its operator(s).
- Time must be allowed for the electrician to gather necessary equipment, have their work checked by the exhibitor and return tools and equipment to the supply office prior to being signed out.

## Step 2 If any of the work listed above is required, the following information MUST be provided in order to avoid delay of electrical installation:

A scaled floor plan with exact outlet locations, including dimensions, booth orientation reflecting surrounding booth or aisle numbers & main distribution panel location for island booths. Power comes from the floor at all South Florida facilities.

You must order a separate outlet for each outlet location on your floor plan. Example:

Power Order: 2-5 amp outlets 1-15 amp outlet



Aisle # 600

**EXAMPLE-FLOOR POWER** 

### **ELECTRICAL/PLUMBING LABOR ORDER FORM**



16110 NW 13<sup>th</sup> Ave / Miami, FL 33169-5712 Tel: 305-623-5335 Fax: 305-623-5337 www.edlen.com miami@edlen.com

COMPANY NAME:		BOOTH #:
PHONE #:	FAX #:	
INTERNET TELEPHONY CONFEI	RENCE & EXPO	
BROWARD COUNTY CONVENTI	ON CENTER	016053MI

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